

Burleson ISD Substitute Incentive Program

Starting in January 2024 through May 2024, Burleson Independent School District (ISD) has implemented a substitute incentive program to reward hard-working substitutes for their dedication and commitment to the district. The incentives are based on the number of days worked during each pay period, and they are as follows:

- Work 75% of the pay period days: Receive a \$100 incentive
- Work 90% of the pay period days: Receive a \$250 incentive

The incentives are paid out monthly, and they start over at the beginning of each new monthly pay period. This means that substitutes who work consistently throughout the month will have the opportunity to earn an incentive.

To be eligible for the incentives, substitutes must work at least 75% of the pay period days. This requirement is based on the district's attendance policy, which aims to ensure that substitutes are available to support the district's students and staff on a consistent basis.

<u>Month</u>			<u>Cut-Off Date</u>	<u>Pay Date</u>	<u>90%</u>	<u>75%</u>
February	(01/08-02/02)	19 days	03	23	17	14
March	(02/05-03/01)	20 days	02	25	18	15
April	(03/04-03/29)	14 days	March 30	25	13	11
May	(04/01-05/03)	24 days	04	24	22	18
June	(05/06-05/31)	13 days	01	25	12	10

*Please call District Substitute Coordinator, Amy Perez at 817-245-1037 or email amy.perez@bisdmail.net if you have any questions.